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PROCUREMENT NOTE NO.

(a) Prior to the negotiation or award of any contract or task order with an educational institution.

(b) Prior to the extension or renewal of existing contracts or task orders with an educational institution.

(c) Prior to the award of any subcontract to an educational institution through a prime contract with the Agency.

(d) Prior to the award of any contract or subcontract to an educational institution through other Government agencies for the Central Intelligence Agency (CIA).

(2) The approval of the Director of Logistics shall be obtained by submission of a memorandum or by use of the form entitled "Report on Contracts and Grants with Academic Institutions and Related Research Institutes or Individuals."

(3) Correspondence on overt contracts with educational institutions shall not disclose the CIA as return addressee on the outer envelope. The contracting officer's true name and suitable post office box number shall be utilized.

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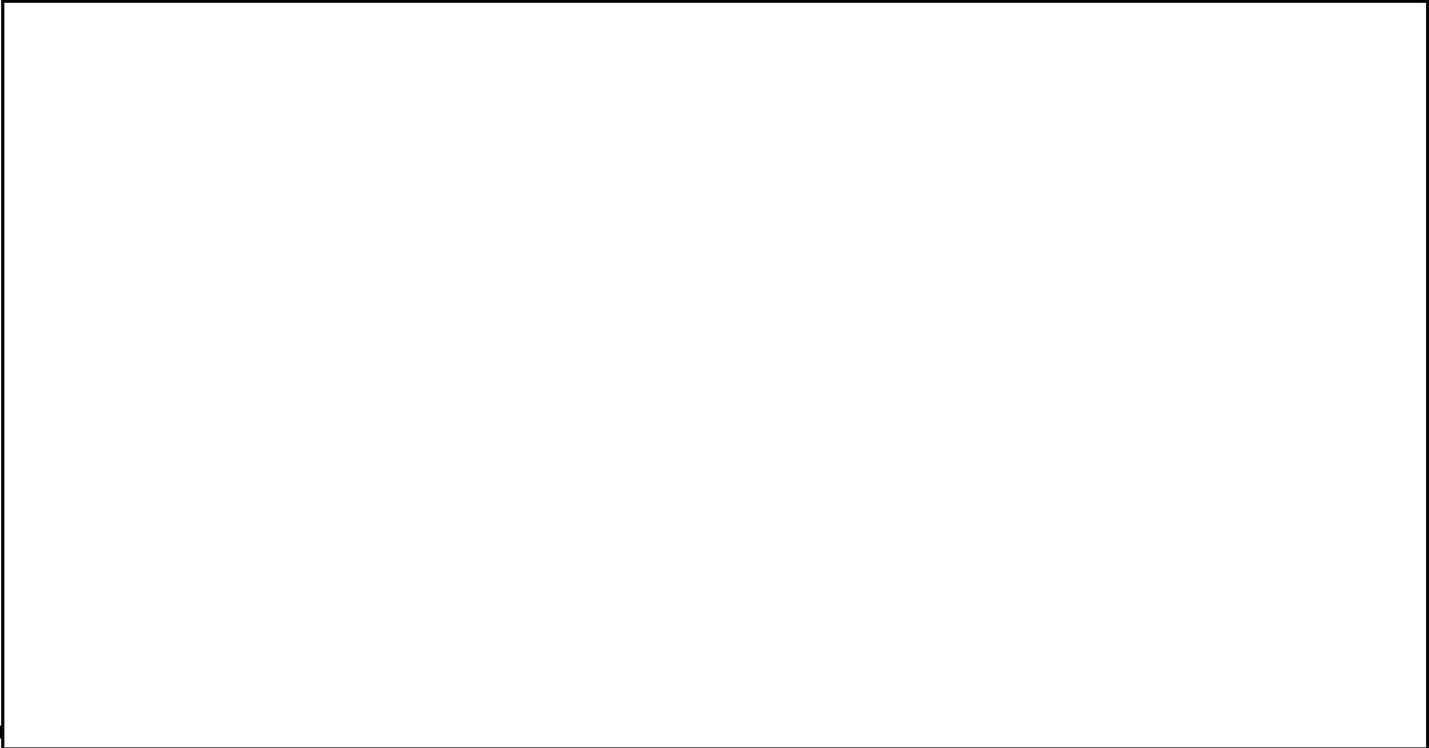
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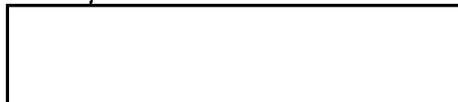


7. Contracting officers are requested to insure that all contracting personnel involved understand the following documents related to contracting with educational institutions which are attached to the Note:

a. Statement by the President dated 29 March 1967 releasing the Katzenbach Report.

b. Guidelines for Contracting with U. S. Educational Institutions dated 21 June 1967.

c. Report on Contracts and Grants with Academic Institutions and Related Research Institutes or Individuals.



John F. Blake
Director of Logistics

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Atts

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Distribution:

- 2 - DD/S
- 1 - PMS/DD/S&T
- 1 - PMS/ORD
- 1 - SC&PB/OEL
- 1 - SC&PB/SS/NPIC
- 1 - CS/CMG
- 1 - PD/OL
- 1 - WCPO/OL
- 1 - OL Official (Orig)
- 1 - OL/PMS
- 1 - D/L Chrono

25X1 OL/PMS (31 July 1972)

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